कमांक:हिशिबो (37) DEB/ TET Exam-June-2024/374/ **39529-533** दिनांक: 28-5-2024

"अधिसूचना"

बोर्ड द्वारा जारी अधिसूचना कमांक:हिशिबो (37) DEB/ Date Schedule/2024/ 38532-540 दिनांक 22.12.2023 व अधिसूचना कमांक:हिशिबो (37) DEB/ TET Exam-June-2024/374/ 39401 दिनांक 07.5.2024 तथा अधिसूचना कमांक:हिशिबो 37) DEB/ TET Exam-June-2024/374/ 39404-414 दिनांक 13.05.2024 के कम को जारी रखते हुए अधिसूचित किया जाता है कि बोर्ड द्वारा आठ विषयों (TGT(ARTS /MEDICAL/NON-MEDICAL),LANGUAGE TEACHER, JBT,SHASTRI, PUNJABI, URDU) की टैट परीक्षाओं हेतु online आवेदन करने हेतु अंतिम तिथि दिनांक: 28.05.2024 तक निर्धारित की गई थी तथा विलम्ब शुल्क के साथ 31.05-2024 तक निर्धारित की गई थी। परंतु Server Down होने के कारण कुछ अभ्यर्थी समय पर आवेदन नहीं कर पा रहे है। अतः छात्र हित में ऑनलाईन आवेदन करने की तिथि दिनांक 31.05.2024 तक बिना विलम्ब शुल्क बढ़ाई जाती है। तथा विलम्ब शुल्क के साथ दिनांक 03.06.2024 तक बढ़ाई जाती है। अभ्यर्थी ऑनलाईन आवेदन के विवरणों में शुद्धि निम्नलिखित विवरणानुसार कर सकते है।

Sr.No.	Description	Dated
1	Last date of submission of online application for (Non Tribal & Tribal Areas) without Late fees	Upto 31-05-2024 (Till 11:59 PM)
4	Online application Form with LATE FEE -300/- (Three days).	01-06-24 to 03-06-2024 (Till 11:59 PM)
5	Online application Form for Correction in all fields expects Category / Subcategory. (In case any candidate wants correction in Category / Subcategory. He/ She should apply personally with application and fee (if required) in the Board office till (15.06.2024.)	04-06-24 to 06-06-2024 (Till 11:59 PM)

उपरोक्त के संदर्भ में अधिक जानकारी के लिए दूरभाष न0 01892-242192 पर सम्पर्क कर सकते हैं।

(डा0 मेजर विशाल शर्मा)
सचिव

पृष्ठांकन संख्या:- यथोपरि

प्रतिलिपि निम्नलिखित को सूचनार्थ एवम् आवश्यक कार्यवाही हेतु प्रेषित है :

1. अंशुलिपिक, माननीय अध्यक्ष, व सचिव, हि0 प्र0 स्कूल शिक्षा बोर्ड धर्मशाला।
2. अनुभाग अधिकारी डाटा सैंटर को इस आशय से प्रेषित है कि अधिसूचना को बोर्ड की वैबसाईट पर अपलोड करने बारे आवश्यक कार्यवाही करें ।
3. प्रभारी, लोक सम्पर्क , हि0प्र0 स्कूल शिक्षा बोर्ड को इन निर्देशों के साथ प्रेषित है कि वह इस अधिसूचना को समाचार पत्रों के माध्यम से प्रसारित करें।
4. अनुभाग अधिकारी, पेपर सेटिंग शाखा, परीक्षा प्रश्न पत्रों से सम्बधित आवश्यक कार्यवाही करें।
5. गार्ड फाईल।

(डा0 मेजर विशाल शर्मा)
सचिव

PC No.: 27B   DA Code: 880

ज्ञानालोक परिसर, धर्मशाला जिला काँगड़ा(हि0प्र0)–176213
दूरभाष/Tele: 01892-242....., 242......, 229037

Gayanalok Parisar, Dharamshala Distt. Kangra(HP)-176213
अणु डाक/e-mail : hpbose2011@gmail.com

HIMACHAL PRADESH BOARD OF SCHOOL EDUCATION DHARAMSHALA-176213

GUIDELINES & PROCESSING OF ONLINE APPLICATION FORM FOR
H.P. TEACHER ELIGIBILITY TEST
Arts, Medical, Non-Medical, Shastri, JBT , L.T. Punjabi & Urdu
June, 2024

Scheduled to be held w.e.f. 22ndJune,2024 to 2ndJuly 2024

PROSPECTUS

Date of submission of online application form starts from   :   **08-05-2024**

Last date for submission of application (without late fee)   :   **28-05-2024 (Till 11:59PM)**

Last date for submission of application with

Late Fee of Rs -300/-   :   **31-05-2024 (Till 11:59PM)**

Period for online corrections in Particulars

(Except Category)   : **01-06-2024 to 03-06-2024 (Till 11:59 PM)**

 (No correction will be allowed after these dates}

Telephone No.:*01892-242192*   website:www.hpbose.org   email Id: hpbosetet@gmail.com

INDEX

1. WHOM AND HOW TO CONTACT: -

A   For Writing HP TET June -2024

Website: www.hpbose.org

E-Mail Id: hpbosetet@gmail.com

B   BOARD OFFICE CONTACT NUMBERS

Phone: 01892- 242192, 01892 –242219, 01892-242173 (IT CELL)
Fax Nos: 01892 –222817

Joint Secretary (D.E.B)	Smt. Surindra Devi	01892 – 242105
Deputy Secretary (D.E.B)	Sh. Kalu Ram	01892 – 242129
Section Officer (D.E.B)	Sh. Satnam Singh Sandhu	01892 - 242192
IT CELL	(for IT based issues only)	01892 -242173

Postal Address: Section Officer (Dept. Exam Branch),
                                                             H.P. Board of School Education,   Dharamshala - 176213.

H.P. TEACHER ELIGIBILITY TEST (TET) - JUNE 2024

2   About   HP TET :

In accordance with the provisions of sub-section (1) of section 23 of the Right of Children to Free and Compulsory Education (RTE) Act, 2009, the National Council for Teacher Education (NCTE) has laid down the essential qualifications for a person to be eligible for appointment as a teacher in any of the schools referred to in clause (n) of section 2 of the RTE Act is that he/she should pass the Teacher Eligibility Test (TET) which will be conducted by the appropriate Government. In this context as Himachal Pradesh. Board conduct this Test on behalf of Elementary Education Department to the Govt. of Himachal Pradesh as per the instructions & guidelines issued by the Govt. from time to time .

3.   IMPORTANT INFORMATION AT A GLANCE:

(a) Please read the Information Bulletin of HP TET , June - 2024 carefully before filling the Online Application Form.

(b) Candidate can apply only ONLINE for of HP TET, June-2024 through website <www.hpbose.org>

(c) The application for ONLINE for TET , June - 2024 has been made completely online with the facility to upload Bio data, photograph, and signature detail of the applicant. The applicants are hereby advised to keep the scanned images of photograph and signatures ready in JPG format before applying online.

(d) Candidate should **enter** his/her **particulars in capital Letters** i.e. **Name, Father's Name, Mother's Name** & Date of Birth as per his/her Secondary Education Board / 10th Class certificate. All Candidates must ensure that the information (like his/her name, mother's name, father's name, gender, date of birth, mobile number, e-mail address, photograph and signature, choice of cities for exam Centre, etc.) provided by them in their online Application Form is correct and of their own. Candidates are advised to exercise the utmost care in filling up correct details in the Online Application Form. Any request for change in the particulars and uploaded scanned images at any stage will not be considered by HPBOSE once the correction period is over under any circumstances. HPBOSE will not entertain the corrections sent by the candidate through Post/Fax/WhatsApp/E-mail/by Hand.

(e) The applicant must have to submit his /her valid and active E-mail ID and Mobile Number while filling of Application Form, so that Board may use electronic mode of communication while contacting him/her at different stages of examination process.

(f) The candidate's particulars entered can be editable until the payment of fee has not been made, the same cannot be changed/edited once the examination fee has been submitted. No change will be accepted through offline mode i.e through fax/application including e-mail etc. and no correspondence will be entertained in this respect.

(g) The candidate can confirm his/her candidature from prospectus on the website. The candidate, who's fees has not been received online by the Board Office in the stipulated time period, his/her candidature of the will not be considered eligible for the HP TET examination.

(h) The candidate should satisfy his/her eligibility before applying and shall be personally responsible in case if he/she is not found eligible as per the given eligibility criteria at any stage. In case, if it is found at any time in the future that the Candidate has /uploaded the

photograph and signature of someone else in his/ her Application Form/Admit Card or he/she has tampered with his/her Admit Card/result, it would be treated as Unfair Means (UFM) Practices and his/her candidature shall be cancelled at any stage.

(i) The applicants are strongly advised to apply online well in time without waiting for the last date of submission of online application. Application Forms received through fax/post shall not be entertained and Board does not take responsibility to inform such candidates.

(j) **In case an applicant intends to appear in TET for more than one teaching subject/s or category , he/she shall have to submit separate online application and fee for each category.**

(k) The final submission of the Online Application Form will remain incomplete if all the steps are not complete. Such forms will stand rejected and no correspondence on this account will be entertained.

(l) The candidates are not required to send hard copy of confirmation page to the HP Board of School Education Dharamshala. However, it is advised to retain the hard copy of the application/confirmation page with himself / herself for future reference.

(m) Candidates are NOT allowed to carry Instruments, Geometry or Pencil box, Handbag, Purse, any kind of Paper/ Stationery/ Textual material (printed or written material), Eatables and Water (loose or packed), Mobile Phone/ Earphone/ Microphone/ Pager, Calculator, Docu. Pen, Slide Rules, Log Tables, Camera, Tape Recorder, Electronic Watches with facilities of calculator, any metallic item or electronic gadgets/ devices in the Examination Hall/Room.

(n) Candidates shall appear at their own cost at the Examination Centre on the date, shift, and time indicated on their Admit Cards issued by the HPBoSE in due course before 4 days to the exam through its Website.

(o)The candidate will be permitted to appear for the TET Exam only on the production of either the Aadhar card or any photo ID card along with Admit card. The photo on the Admit card shall be matched with the candidate at the time of verification by the Invigilator at the examination center.

(p) Candidates are advised to visit the HPBoSE Website and keep in touch with news papers , email etc. for the latest updates.

4. **IMPORTANT DATES: -**

Sr. No.	Description	Important Dates
1.	Submission of online Application Starts	08-05-2024
2.	Last Date for Submission of online Application & Payment through Payment Gateway (Without Late Fee)	28-05-2024 (Till 11:59 PM)
3.	Submission of Online Application with a Late Fee of Rs.300	31.05-2024 (Till 11:59 PM)
4.	Period for online corrections in all fields except Category/Subcategory. {No correction will be allowed in any particulars after this date}. In case any candidate wants correction in Category/Subcategory. He /She should apply personally with application, Valid Category Certificate and fee(if required) on the Board office till (15.06.2024)	01-06-2024 to 03-06-2024 (Till 11:59 PM)
5.	Download Admit Card from Board's website	4 days before the Exam.

5   SCHEDULE OF EXAMINATION

SL.	Name of Examination	Date of Exam	Timing	Duration
1	JBT TET	22-06-2024	10.00AM To 12.30 PM	2.30 Hours
2	Shastri TET	22-06-2024	02.00 PM To 04.30 PM	2.30 Hours
3	TGT(Non-Medical) TET	23-06-2024	10.00AM To 12.30 PM	2.30 Hours
4	Language Teacher TET	23-06-2024	02.00 PM To 04.30 PM	2.30 Hours
5	TGT (Arts) TET	30-06-2024	10.00AM To 12.30 PM	2.30 Hours
6	TGT (Medical) TET	30-06-2024	02.00 PM To 04.30 PM	2.30 Hours
7	Punjabi TET	02-07-2024	10.00 AM To 12.30 PM	2.30 Hours
8	Urdu TET	02-07-2024	02.00 PM To 04.30 PM	2.30 Hours

The applicants are strongly advised to apply online well in time without waiting for the last date of submission of online application.

6.   MODE AND METHOD OF ONLINE APPLICATION

1.	Visit official website of HPBoSE i.e. www.hpbose.org ; click on "CET / Vacancy" Option and then select HP TET – 2024 link for filing the online application. a) After successful submission of data/ detail an Application number will be automatically generated. Candidates should keep Application Number for future references. b) If application number forgotten then click on "Forget Application No." and application number can be retrieved. c) Upload valid detail, photo, signatures and submit declaration. d) For Online activity access and to download Admit Card use "Application Number" as ID and Date of Birth as password. e) Candidate should keep a Print of confirmation Page with him/her. f) Remember your Application Number as User and Date of Birth as password.
2.	Before applying candidates are advised to go through the detail instructions PROSPECTUS available on the website (www.hpbose.org) of the Board carefully.
3.	Before applying candidates must ensure that the all detail they have filled on the online application are correct. Select, category, sub-category etc. carefully.
4.	Mobiles including earphones and connected cords and other electronic gadgets are banned within the premises of the examination centers. Possession of such equipment whether in use or in switched off mode, during the examination will be considered as use of unfair means. Candidature of such candidates will be cancelled.
5.	The Board encourages candidates to apply online. Submission of online application avoids data discrepancies, Non/wrong delivery of admit cards etc. As admit card can be downloaded from the website of the Board.
6	The Board will not undertake detailed scrutiny of applications for eligibility and other aspects at the time of written examination and therefore the candidature of the candidate is accepted only provisionally. The candidates are advised to go

	through the requirements of minimum educational qualification etc. and satisfy themselves that they are eligible before applying and shall be personally responsible in case he/she is not eligible to apply as per the given eligibility criteria. It is to be noted that if a candidate has been allowed to appear in the Himachal Pradesh Teacher Eligibility Test it does not imply that the candidate's eligibility has been verified. It does not vest any right with the candidate for appointment. The eligibility shall be finally verified, by the concerned recruiting agency / appointing authority.
7	The candidates seeking for reservation benefits available for SC/ST/OBC/PHH Or under sub-categories, must ensure that they are entitled to such reservation as per eligibility prescribed in the "PROSPECTUS". They should obtain/maintain relevant certificates as per prescribed format in support of their claim at the time of counseling as per norms. Copies of such certificates, etc. will be sought at the time of counseling.
8	Candidates with disability of 40% or more would be considered as HANDICAPPED for availing reservation, wherever such reservation is applicable.
9	The Board encourages candidates to apply online. Submission of online application avoids data discrepancies, Non/wrong delivery of admit cards etc. The admit card can be downloaded from the website of the Board.

Candidate can only apply for HP TET June -2024 ONLINE by logging on board website **www.hpbose.org.**

7. STEPS TO FILL UP ONLINE APPLICATION

7.1 STEP 1 – ONLINE APPLICATION FORM
1. **Aadhar No:** -Enter **your** 12-digit Aadhar No. in the appropriate box.
2. **Select subject want to appear HP TET June -2024**
   i.e. TGT (Arts), TGT (Medical), TGT (Non-Medical), JBT, Shastri, LT, Punjabi, Urdu Carefully**.**
3. Qualification: - Select qualification required for HP TET June -2024
4. **Name of the Candidate, Father's/Mother's Name**
   Enter Candidate's Name, Father's/Mother's Name as it recorded in Matriculation certificate strictly in **CAPITAL LETTERS** Only. (NOTE: Do not write Shri, Mr., Mrs., Miss, Km. etc before aforesaid names while filling online submission)
5. **Category:**
   Select your category i.e. GEN, SC, ST or OBC. **The category & sub-category declared by the candidate during the online application's submission shall be final and shall not be changed under any circumstances.**
6 **Sub-category:**
   If belong to a sub-category, select in the box provided for corresponding sub-category which is more beneficial to you:

Sub-Category	Abbreviation
Physical Handicapped	**PHH**
Below Poverty line/Integrated Rural Development Programme	**BPL/IRDP**
Ex-servicemen (self)	**Ex-Servicemen**
Dependent/wards of Ex-servicemen	**Dependent/Wards of Ex-men**
Children/Grand Children of Freedom Fighter's	**W.F.F**
General Distinguished Sports Person	**Sports**
Having no sub-category	**None**

7. **Date of Birth:** Enter/Select Date, Month and Year of birth as per the English calendar and as recorded in your Matriculation Certificate. For example, if born on 3rd May 1990, the date should be entered as follows 03-05-1990.

8. **Contact/Mobile No:** Enter10-digit mobile No. in the appropriate box.

9. **E-Mail ID:** Enter valid and active E-mail ID in the appropriate box.

10 **Gender:** Select the appropriate option Male/Female/Transgender.

11 **Appearing Status:** Select the appropriate option i.e. Passed/Appearing.

12 **Nationality:** Select appropriate option.

13 **Candidate's address (use capital letters):**
Mention complete Correspondence & address Permanent in capital letters with Pin code. (Note: Married female candidate should write her Husband's name in the first line of Correspondence Address if she wants to do so to ensure postage of allotment letter).

14 **Bonafide Himachali:** Select the appropriate option Yes/No.

15 **District/Revenue Sub Division to which belongs**
Select appropriate District/Revenue Sub Division and corresponding code for revenue sub division to which candidate belongs to. The list of Revenue Sub Division and its code has been given at *page no. 17-18 below*. Please select Revenue Sub Division.

16 **Preference regarding Examination Centre District & Sub Division.**
Select appropriate Exam Centre District & Sub Division and corresponding code to which candidate want to opt for the Exam. The list of Exam. Sub Division and its code has been given at *page no. 17-18 below*.

7.2. STEP 2 – UPLOAD IMAGES

1   **Photograph:**
- Scanned image of photograph should be in jpg format.
- Size of the photo image must be less than 20 kb
- Image Dimension of photograph should be 3.5 cm(width) x 4.5 cm(Height) only.

2   **Signature of Candidate:**
- The scanned image of signature should be in jpg format.
- Size of the signature image must be less than 15 kb.
- Image Dimension of signature should be 3.5 cm(length) x 1.5 cm(Height) only

7.3   *STEP 3 – PAYMENT OF FEES*
The fee can be remitted in the following ways:-

i)   Through Payment Gateway by Net Banking or Debit Card/Credit Card.

7.4   *STEP 4 – Print Out of Confirmation Page*

i   **Declaration:**

The candidates will be asked to check the particulars entered before final submission. The candidates are required to tick the declaration before final submission otherwise system will not allow to proceed further.

ii   **Print of Confirmation Page:**

Candidates are required to take printout of confirmation page for record and keep it for future reference. The detail filled by candidate during the online submission shall be final and shall not be changed under any circumstances. (candidate must keep a copy with him/her, but No need to send it to HPBoSE)

8.   Fees for HP TET June -2024 Examination:-

GENERAL & their Sub-Categories	Rs. 800/-(Rupees Eight Hundred only)
OBC/ST/SC/Physical handicapped	Rs.500/-(Rupees Five Hundred only)

Service Charges & Service Tax if applicable will be charged extra by the Bank.

9.   **Correction/Updation in Details**:

The candidate's particulars cannot be changed/edited once the registration form has been submitted. Thereafter, corrections in the particulars (except Category) can be made online w.e.f. 01-06-2024 to 03-06-2024 Till (11:59 Pm) only by the candidate himself and no further request for change in particulars will be entertained under any circumstances. The Board will not be responsible for any consequences arising out of non-acceptance of any correction/addition/deletion in any particular once filled in the Application Form for whatsoever reasons.

The candidates shall be permitted to make on-line correction in their following particulars Candidate name, Father name, Mother Name, date of birth, Candidate Photo,

Signature, Contact Number, Email Id, Gender, Eligibility, Nationality, Correspondence Address, Permanent Address, Pin-code, Distt., Choice of Examination Center Subdivision.

No change will be accepted through offline mode i.e. through fax/application or by email etc. No correspondence in this regard will be entertained. Please note that no request for any change in particular will be accepted under any circumstances after the specified date for online correction is over. However, in case of correction in Category/Subcategory, candidate should apply personally with application, valid category Certificate and fee (if required) at Board office till 15.06.2024.

10. **Minimum Eligibility Conditions:**

Teacher Eligibility Test (TET) shall be conducted for the following teaching subjects / categories : -
(i) TGT(Arts) (ii) TGT(NM) (iii) TGT(Medical) (iv) JBT(v) Shastri (vi) Language Teacher (vii) Punjabi (viii) Urdu.
NOTE: -In case an applicant intends to appear in TET for more than one teaching category he/she shall have to submit separate online application and fee for each category.

The candidate must satisfy his/her eligibility before applying and will be personally responsible for cancellation of candidature in case if he/she is not found eligible as per the given eligibility criteria at any stage even after passing TET.

10.1 TET TGT(ARTS):

a. B.A./B. Com/ Post Graduate from recognized university with at least 50% marks either in Graduation or in Post-Graduation and 1 year Bachelor of Education(B.Ed.)
<div align="center">OR</div>

b. B.A./B. Com/ Post Graduate from recognized university with at least 50% marks either in Graduation or in Post-Graduation and 2-years Bachelor of Education(B.Ed.)
<div align="center">OR</div>

c. Senior Secondary (or its equivalent) with at least 50% marks and 4 years Bachelor in Elementary Education (B.El.Ed.)
<div align="center">OR</div>

d. Senior Secondary (or its equivalent) with at least 50% marks and 4 years B.A.Ed.
<div align="center">OR</div>

e. B.A./B.Com. with at least 50% marks and 1-year Bachelor in Education (B.Ed.) (Special Education)
<div align="center">OR</div>

f. B.A./B. Com/ Post Graduate from recognized university with at least 50% marks in either Graduation or Post-Graduation (or its equivalent) and Bachelor of Education (B.Ed.) from NCTE recognized institution.
<div align="center">OR</div>

g. 4-years degree of B.A/B.Com. Ed. From any national council for Teacher Education recognized institution.
<div align="center">OR</div>

h. Post-Graduation with a minimum 55% marks or equivalent grade and three-year integrated B.Ed.M.Ed.

10.2. TGT (Non-Medical)

a. B.Sc.(NM)/Post Graduate from recognized university with at least 50% marks either in Graduation or in Post-Graduation and 1-year Bachelor of Education(B.Ed.)

<div align="center">OR</div>

b. B.Sc.(NM)/ Post Graduate from recognized university with at least 50% marks either in Graduation or in Post-Graduation and 2-year Bachelor of Education (B.Ed.)

<div align="center">OR</div>

c. Senior Secondary (or its equivalent) with at least 50% marks and 4 years Bachelor in Elementary Education (B.El.Ed.)

<div align="center">OR</div>

d. Senior Secondary (or its equivalent) with at least 50% marks and 4 years B.Sc.(NM)Ed.

<div align="center">OR</div>

e B.Sc (NM) with at least 50% marks and 1 year Bachelor in Education(B.Ed.)   (Special Education).

<div align="center">OR</div>

f B.Sc.(NM)/ Post Graduation from recognized university with at least 50% marks in either Graduation or Post Graduation (its equivalent) and Bachelor of Education (B.Ed.) from NCTE recognized institution.

<div align="center">OR</div>

g 4-years degree of B.Sc.(NM)Ed. From any National Council for Teacher Education recognized   institution.

<div align="center">OR</div>

h Post-Graduation with a minimum 55% marks or equivalent grade and three-year integrated B.Ed. M.Ed.

10.3 TGT (Medical)

a. B.Sc.(Medical)/ Post-Graduate from recognized university with at least 50% marks either in Graduation or in Post-graduation and 1-year Bachelor in Education(B.Ed.)

<div align="center">OR</div>

b. B.Sc.(Medical)/Post-Graduate from recognized university with at least 50% marks   either in Graduation or in Post-graduation and 2-years Bachelor of Education(B.Ed.)

<div align="center">OR</div>

c. Senior Secondary (or its equivalent) with at least 50% marks and 4 years Bachelor in Elementary Education (B.El.Ed.)

<div align="center">OR</div>

d. Senior Secondary (or its equivalent) with at least 50% marks and 4 years B.Sc.(Medical) Ed.

<div align="center">OR</div>

e. B.Sc. (Medical) with at least 50% marks and 1 year Bachelor in Education (B.Ed.) (Special Education)

<div align="center">OR</div>

f. B.Sc.(Medical)/ Post Graduate from recognized university with at least 50% marks in either Graduation or Post Graduation (or its equivalent) and Bachelor of Education (B.Ed.) from NCTE recognized institution.

<div align="center">OR</div>

g. 4-years degree of B.Sc. (Medical) Ed. From any National Council for Teacher Education recognized institution.

<div align="center">OR</div>

h.   Post-Graduation with a minimum 55% marks or equivalent grade and three-year integrated B.Ed.M.Ed.

10.4   TET Shastri:

a.   Shastri/Graduation with Sanskrit/Post Graduation in Sanskrit from recognize University with at least 50% marks either in Shastri or in Graduation or in Post-Graduation and Bachelor of Education (B.Ed.) from National Council for Teacher Education recognized institution.
<div align="center">OR</div>
b.   Senior Secondary (or its equivalent) with at least 50% marks and 4-year Bachelor in Elementary Education (B.El.Ed) with Sanskrit.
<div align="center">OR</div>
c.   Senior Secondary (or its equivalent) with at least 50% marks and 4-year B.A/B.Sc.Ed. with Sanskrit or B.A.Ed./B.Sc.Ed with Sanskrit.
<div align="center">OR</div>
d.   Graduation with Sanskrit at least 50% marks and 1-year B.Ed. (Special Education)
<div align="center">OR</div>
e.   Post-Graduation in Sanskrit with minimum 55% marks or equivalent grade and 3-year integrated B.Ed.-M.Ed
<div align="center">OR</div>
e. 4-year degree of B.A.Ed/B.Sc.Ed. with Sanskrit from any National Council for Teacher Education recognized institution.

Note: In case of TGT Art, Medical & Non Medical and Shastries it is "provided that minimum percentage of marks in graduation shall not be applicable to those incumbents who had already taken admission to the Bachelor of Education or Bachelor of Elementary Education or equivalent course prior to the 29th July, 2011".

10.5   Junior Basic Training (JBT)

a.   10+2 with 50% or Senior Secondary with 50% marks from a recognized Board or Education and 2 years JBT/D.El.Ed from an institute affiliated to Himachal Pradesh board of School Education (HPBOSE).
<div align="center">OR</div>
b.   Senior Secondary (or its equivalent) with at least 50% marks and 2- years JBT/D.El.Ed (by whatever name known).
<div align="center">OR</div>
c.   Senior Secondary (or its equivalent) with at least 45% marks and 2- years JBT/D.El.Ed (by whatever name known), in accordance with the NCTE (Recognition Norms and Procedure), Regulations, 2002.
<div align="center">OR</div>
d   Senior Secondary (or its equivalent) with at least 50% marks and 4-years Bachelor of Elementary Education (B.El.Ed).
<div align="center">OR</div>
e   Senior Secondary (or its equivalent) with at least 50% marks and 2-years Diploma in elementary   Education (Special)
<div align="center">OR</div>
f   Graduation and 2 years JBT/D.El.Ed (by whatever name known),
<div align="center">OR</div>

g. Post-Graduation with a minimum 55% marks or equivalent grade and three-year integrated B.Ed. M.Ed.

10.6 Language Teacher

a. B.A. with Hindi as an elective subject and 2 years Diploma in Elementary Education (by whichever name known)

OR

b. BA with at least 50% marks with Hindi as an elective subject and 1-year Bachelor in Education (B.Ed.)

OR

c) BA with at least 45% marks with Hindi as an elective subject and 1-year Bachelor in Education (B.Ed.) in accordance with the NCTE(Recognition Norms & Procedure) Regulations issued from time to time in this regard.

OR

d) BA with at least 50% marks with Hindi as an elective subject and 1-year Bachelor in Education (B.Ed.) Special Education

OR

e) Prabhakar (Honours in Hindi) with 50% marks followed by B.A. Examination (English and one additional subject) with 50% marks from recognized University and 1-year Bachelor in Education (B.Ed.)

OR

a. M.A. (Hindi) with at least 50% marks from a recognized University and 1-year Bachelor in Education (B.Ed.)

10.7 Punjabi Language Teacher

a) B.A. with Punjabi as an elective subject and 2 years Diploma in Elementary Education (by whatever name known)

OR

b) BA with at least 50% marks with Punjabi as an elective subject and 1-year Bachelor in Education (B.Ed.)

OR

c) BA with at least 45% marks with Punjabi as an elective subject and 1-year Bachelor in Education (B.Ed.) in accordance with the NCTE(Recognition Norms & Procedure) Regulations issued from time to time in this regard.

OR

d) BA with at least 50% marks with Punjabi as an elective subject and 1-year Bachelor in Education (B.Ed.) Special Education

OR

e) Giani with 50% marks followed by B.A. Examination (English and one additional subject) with 50% marks from recognized University and 1-year Bachelor in Education (B.Ed.)

OR

f) M.A. (Punjabi) with at least 50% marks from a recognized University and 1 year Bachelor in Education (B.Ed.)

Note: Graduation from a recognized University with Punjabi as a subject during the three year of graduation, B.Ed. with teaching of Punjabi (State Teacher Eligibility Test)

10.8 Urdu Language Teacher

a) B.A. with Urdu as an elective subject and 2 years Diploma in Elementary Education (by whatever name known)

<div align="center">**OR**</div>

b) BA with at least 50% marks with Urdu as an elective subject and 1-year Bachelor in Education (B.Ed.)

<div align="center">**OR**</div>

c) BA with at least 45% marks with Urdu as an elective subject and 1-year Bachelor in Education (B.Ed.) in accordance with the NCTE (Recognition Norms &Procedure) Regulations issued from time to time in this regard.

<div align="center">**OR**</div>

d) BA with at least 50% marks with Urdu as an elective subject and 1-yearBachelor inEducation (B.Ed.) Special Education.

<div align="center">**OR**</div>

e) B.T. with 50% marks followed by B.A. Examination (English & one additional subject with 50%marks from a recognized University and 1-year Bachelor in Education (B.Ed.)

<div align="center">**OR**</div>

f) M.A. (Urdu) with at least 50% marks from a recognized University and 1 year Bachelor in Education (B.Ed.)

Note:-I.

(a) Adeeb-Kamil from jamia Urdu Aligarh will be considered/equivalent to B.A with Urdu.

(b) Moallim-e Urdu from jamia Urdu Aligarh will be considered/equivalent to B.Ed.for teaching   Urdu. **AND**

Note:-II. Pass in Urdu Language Teacher Eligibility Test conducted by H.P.Board of School Education Dharamshala. Provided that the incumbents who have already qualified the Teacher Eligibility Test (TET) conducted by the H.P. Board of School Education Dharamshala shall also be eligible subject to the condition as laid in para-II of guidelines issued by the National Council for Teacher Education vide Notification No. 76-4/2010/NCTE/Acad. Dated 11.2.2011.

11   Relaxations:

Note(1). Relaxation upto 5% in minimum educational qualification and also in minimum qualifying marks for TET to the candidates belonging to SC/ST/OBC/PHH categories of Himachal Pradesh.

Note(2). Candidates pursuing any of the teacher Education course /Programme (recognized by NCTE or the RCI, as the case may be) specified in the Gazette of India notification dated 23 August, 2010 are eligible for appearing in the TET examination.

Note(3):

a) Please ensure that all the professional qualifications/diplomas/degrees/ certificate referred to above as minimum eligibility conditions must have been recognized by the NCTE. So far as the latest list of the recognized teacher education institutions, recognized courses offered at elementary level are concerned, this information is available at the NCTE website <**https:// ncte.gov. in/ Website/ Index. aspx**>, the detailed information about courses approved by Rehabilitation Council of India is available at the RCI website <**www.rehabcouncil.nic.in/programmers/courses**>

b) **The Candidate should satisfy his/her eligibility before applying and shall be personally responsible in case he/she is not eligible to apply as per the given eligibility criteria. It is to be noticed that if a candidate has been allowed to appear in the Himachal Pradesh Teacher Eligibility Test it does not imply that the candidate's eligibility has been verified. It does not vest any right with the candidate for appointment. The eligibility shall be finally verified, by the concerned recruiting agency / appointing authority.**

12.   PATTERN & QUALIFYING MARKS

There shall be one question paper in four different series having questions of multiple-choice/objective type, carrying 150 questions of one mark each to be attempted within 150 minutes. **There shall be 60% minimum qualifying marks.(** Relaxation upto 5% for SC/ST/OBC & PHH categories in qualifying marks). There shall be no negative marking. A candidate shall have to choose the correct answer and shade against the appropriate choice in the OMR response sheet with **blue/blackball point pen** adhering to the instructions provided. As the answers will be given with blue/black ball point pen by darkening the appropriate circle, the candidates will have no option to change the answers once given. Therefore, before darkening the circle, correct option/answer may be ensured

12 A.   LANGUAGE OF QUESTION PAPER
The question booklet will be set and supplied in bi-lingual i.e. English & Hindi (Except Language subjects)

13.   STRUCTURE OF TEACHER ELIGIBILITY TEST

Sections of the question papers for TGTs	Section I and II common for TGT(Arts), TGT(NM) and TGT(Medical)
	Section-I Q. 1-30 Child psychology and development, pedagogy, teaching learning processes.
	Section-II Q. 31-60 General Awareness including Himachal Pradesh, Current Affairs & Environmental Studies.
	Section-III and IV for TGT(Arts)
	Section-III Q. 61-90 English Literature & Grammar.
	Section-IV Q.91-150 Social Studies
	Section-III and IV for TGT(NM)
	Section-III Q. 61-90 Mathematics
	Section-IV Q. 91-150 Physics and Chemistry
	Section-III and IV for TGT(Medical)
	Section-III Q.61-120 Botany and Zoology
	Section-IV Q. 121-150 Chemistry

Standard of TGT TET	Test items on child psychology, development, pedagogy and teaching learning processes will focus on educational psychology of teaching and learning relevant to the age group 11 to 14 years. They will focus on understanding the characteristics needs and psychology of diverse learners, interaction with learners and the attributes and qualities of good facilitator of learning. The questions in the other sections will be based on the topics of the prescribed syllabus of the State for classes VI to VIII, but their difficulty standard as well as linkages could be up-to 10+2 level of H.P. Board of School Education.
Structure and Standard of TET for Shastri	Section-I Q. 1-120 based on Shastri degree course
	Section-II Q.121-150 General Awareness including Himachal Pradesh, Current Affairs & Environmental Studies
Structure and Standard of TET for L.T.	Section–I Q. 1-120 Hindi Course of Graduation level.
	Section–II Q.121-150 General Awareness including Himachal Pradesh, Current Affairs & Environmental Studies.
	Standard of L.T.TET will be of Hindi Course of Graduation level of HP University
Structure and Standard of TET for JBT	Section-I (Q. 1- 30) - Child Development and Pedagogy, teaching learning processes.
	Section-II (Q. 31-60) English literature & grammar
	Section-III (Q.61-90) Hindi literature & grammar
	Section-IV (Q.91-120) Mathematics
	Section-V (Q.121-150) Social Sciences, Environmental Studies and General awareness & current affairs including Himachal Pradesh.

Structure of TET for Punjabi Language Teacher	Number of question and weightage-150 question carrying one mark each
	Duration-2 hour 30 minutes
	Type of questions-Multiple choice variety with four alternative out of which only one is correct
	Negative Marking-No
	Sections of the question papers- Section-1 Q. 1 to 120 based on Punjabi course of Graduation. Section-II Q.121 to 150 General awareness including Himachal Pradesh current affairs & Environmental studies.
	Standard of TET-Punjabi Course of Graduation level of Patiala University
Structure of TET for Urdu Language Teacher	Number of question and weightage-150 question carrying one mark each
	Duration-2 hour 30 minutes
	Type of questions- Multiple choice variety with four alternative out of which only one is correct.

	Negative Marking-No
	Sections of the question papers-
	Section-1 Q. 1 to 120 based on Urdu course of Graduation
	Section-II Q.121 to 150 General awareness including Himachal Pradesh current affairs & Environmental studies.
	Standard of TET-Urdu Course of Graduation level of J&K. University

The test items on child psychology, development, pedagogy and teaching learning processes will focus on educational psychology of teaching and learning relevant to the age group 06 to 11 years. They will focus on understanding the characteristics needs and psychology of diverse learners, interaction with learners and the attributes and qualities of good facilitator of learning. The question in the other sections will be based on the topics of the prescribed syllabus of the State for classes I to V, but their difficulty standard as well as linkages could be upto 10+2 level of HP Board of School Education.

14. **Validity:**

The Validity Period of HP TET qualifying certificate for appointment will be for life time for all categories. There will be no restriction on the number of attempts a person can take for acquiring a TET certificate. **A person who has qualified TET may also appear again for improving his/her score.**

15 **Applicability:**

TET shall apply to a school of the H.P./State Government/local authority referred to sub-clause(i) of clause(n) of section-2 of the RTE Act and a school referred to in sub-clause (ii) of clause(n) of section -2 of the RTE Act in the State. A school referred to in sub clause (iv) of clause(n) of section-2 of the RTE Act may exercise   the option of considering either the TET conducted by the State Government or the TET   conducted   by   the   Central Government.

16. **Age Limit:**

There is no upper age limit to apply for the TET. The age criteria are to be considered by the appointing authority at the time of appointment as per R&P Rules.

17. **DISTRICT/SUB-DIVISION EXAMINATION CENTRES FOR HP TET June -2024**

HP TET   shall be held at District/Sub-Divisional Headquarters and few identified places near the District/Sub Divisional Headquarters. The Sub-Division Code of examination centre for TET shall be the parent Sub Divisional Headquarter of the candidate however; the Board reserves the right to allot any other centre keeping in view its administrative convenience. The list of Sub-Divisions alongwith their corresponding codes are as under:-

Revenue Sub-Division	Code	Revenue Sub-Division	Code
Bilaspur	1	Mandi	37
Ghumarwin	2	Padhar	38
Bharmour	3	Sarkaghat	39
Chamba	4	Sunder Nagar	40

Chowari	5	Chopal	41
Dalhousie	6	Dodra-Kewar	42
Killar(Pangi)	7	Rampur Bushehar	43
Tissa	8	Rohru	44
Salooni	9	Shimla (Rural)	45
Barsar	10	Shimla (Urban)	46
Bhoranj	11	Theog	47
Hamirpur	12	Nahan	48
Nadaun	13	Paonta Sahib	49
Sujanpur	14	Rajgarh	50
Baijnath	15	Sangrah	51
Dehra	16	Shillai	52
Dharamshala	17	Arki	53
Jaisinghpur	18	Kandaghat	54
Jwalamukhi	19	Nalagarh	55
Jawali	20	Solan	56
Kangra	21	Amb	57
Nurpur	22	Bangana	58
Palampur	23	Haroli	59
Kalpa at ReckongPeo	24	Una	60
Nichar at Bhawanagar	25	Dharampur	61
Pooh (ADM)	26	Fathepur	62
Anni	27	Shahpur	63
Banjar	28	Indora	64
Kullu	29	kumarsain	65
Manali	30	Jhandutta	66
Kaza	31	Swarghat	67
Keylong	32	Balh	68
Udaipur	33	Thunag	69
Gohar	34	NagrotaBagwan	70
Joginder Nagar	35	Dheera	71
Karsaog	36		

The examination centre once allotted to the candidate shall not be changed. No request for change of examination centre shall be entertained at any stage. While every effort shall be made to allot a centre at the District/sub-division which is filled up by the candidate on his online application, the H.P. Board of School Education reserves the right to allot/change or cancel any examination centre at its discretion.

18. **ADMIT CARD:**
   i. The Admit Card shall be issued only to those candidates who have submitted their Application Form complete in all respects within the stipulated time frame and who fulfils the minimum eligibility criteria laid down for the purpose.
   ii. Admit Card can be downloaded from the Board's Website www.hpbose.org 4 days before the exam. The admit cards shall not be dispatched by post/fax or sent by E-mail. The candidate will   appear in the examination at the given Centre on the date and timing as indicated in his/her Admit Card.

iii. Admit Card is not transferable to any other person. Impersonation is legally punishable/cognizable offence.

iv. The Admit Card will contain candidate's name, roll number, photograph, signature of the candidate, address of the examination center and test schedule.

v. The Admit Card once received by the candidate should be carefully gone through and discrepancy, if any, should immediately be brought to the notice of the Board.

vi. No candidate will be allowed to appear at the examination Centre, other than that allotted to him/her in his/her Admit Card. The candidates are advised to read the instructions on the Admit Card carefully.

vii. Application form which is not submitted online or incomplete shall not be considered and no Admit card shall be issued to such candidates.

viii. Candidate must not temper with the Admit Card or alter any entry made therein after it has been authenticated by the Board.

ix. If any candidate found any discrepancies in these particulars i.e. (In Candidate Name, Father Name, Category, Sub-category) mentioned in the admit card then the candidate can file offline application with supporting documents for correction in these particulars within the stipulated period (as per Amended examination regulation Rule 14.2.4) i.e. between the 15 days from the date of issuance of admit card. The requests received after stipulated period shall be dealt with vide rule 14.2.5.

x. No candidate will be allowed to enter in the examination hall without a valid Admit Card & Identity proof.

Note:

a. In no case, the duplicate Admit Card would be issued at the Examination Centres.

b. The candidates must not mutilate the Admit Card or change any entry made therein.

c. Candidates are advised to preserve their Admit Cards in good condition for future reference.

d. No Admit Card shall be issued to the candidates whose applications are found to be incomplete for any reasons (including indistinct/ doubtful photographs/unsigned Applications) or who do not fulfill the eligibility criteria for the examination.

e. Issue of Admit Cards, however, shall not necessarily mean acceptance of eligibility which shall be further scrutinized at subsequent stages of the admission process

18.1 WHAT TO DO IN CASE ADMIT CARD IS NOT FOUND ON WEBSITE:

1. Check Rejection list on website.

2. The scheduled date of examination, he/she should, inform the Board's Office with record of submission of online application form.

3. Somehow, if a candidate fails to be in possession of Admit Card before the commencement of examination, he/she should meet the Centre Superintendent at least one hour before the commencement of the examination at the center with print out of the computer generated online last CONFIRMATION PAGE.

18.2 **Candidates are advised to carry only the following with them into the examination venue:**

i. Admit card.

ii. Aadhar Card or any Photo Identity proof.

iii A simple transparent Blue/Black Ball point pen.

vi. Additional photograph, to be pasted on the attendance sheet.

v. Sugar tablets/fruits (like banana/apple/orange) in case the candidate is diabetic.

19. Answer Keys

(i) The Provisional Answer Key of the written examination shall be published after last day of the written exam at Official website of the Board. The instructions for filing objections shall be published separately by the Paper setting section well in time.

However;

a) Objections shall be sought from the examinees within 6 days from the date of publication of the provisional answer key. No application for objections received in office after stipulated time will be entertained as it cause unwanted delay in result declaration.

b) Written objections received through e-mail or by post alongwith abstract of reference and facts shown under relevant page of concerned authentic book shall be considered and placed before subject expert.

c) Report of subject expert shall be considered final and will be incorporated for Final Answer Key and shall be published as " Final Answer Key " on the official website for public interest in information.

d) The result shall be prepared as per final answer key and no objections regarding Final answer key shall be entertained.

(ii) A fully computerized system has been adopted for the evaluation of the answer scripts optical mark reader (OMR) for the preparation of the results. Since the evaluation will be error free under the above system, there is no provision for revaluation or rechecking of the answer scripts or recounting of the marks scored. The result of the exam will be available on Board's Website <www.hpbose.org>.

20. Evaluation and Declaration of Results:

A fully computerized system is adopted for the evaluation of the answer scripts using optical mark reader (OMR) for the preparation of the results.

Since the evaluation will be error free under the above system, there is no provision for re-evaluation or re-checking of the OMR answer scripts or re-counting of the marks scored. The result of HP TET will be available on Board's Website <www.hpbose.org>.

21. WEEDING OUT RULES
The records of HP TET including OMR Response Sheet is preserved upto six months from the date of declaration of result in accordance with Board's Weeding Out Rules.

22. LEGAL JURISDICTION
All disputes pertaining to the conduct of HP TET June -2024   shall fall within the jurisdiction of Dharamshala only. The Secretary of the Board shall be the legal person in whose name the Board may sue or may be sued.

23. Category:
Tick your category in the online application The category & sub-category will only be checked & verified at the time of appointment. However, **the category & sub-category declared/filled by the candidate in the online application form shall be final and shall not be changed under any circumstances after the stipulated period given for correction is over.** The abbreviations of different categories are as follows: -

Category	Abbreviation
General	Gen
Scheduled Caste	SC

Scheduled Tribe	ST
Other Backward Classes	OBC

23.1. Sub-category:

If you also belong to a sub-category, write the sub-category in the rectangle provided and darken the appropriate circle corresponding to your sub-category (please choose only one sub-category whichever is beneficial to you):

Sub-Category	Abbreviation
Physical handicapped	PHH
Below poverty line/Integrated Rural Development Programme	BPL
Ex-servicemen (self)	Ex-men
Wards/Dependent of Ex-servicemen	Wards of Ex-men
Children/Grand Children of Freedom Fighter	W.F.F
Distinguished Sports Person	Sports
Having no sub-category	None

24   GENERAL RULES :

a. If a candidate fails to appear in the HP TET for any reason whatsoever, or if his/her application is rejected on any ground including his/her ineligibility to appear in the test or any other reason, the fee shall not be refunded.

b. The candidate should satisfy himself with eligibility as per eligibility criteria before appearing and he /she shall be personally responsible in case if found not eligible to apply at any stage . It is to be noted that if a candidate has been allowed to appear in the HP TET June -2024 , it does not imply that the candidate's eligibility has been verified. It does not vest any right with the candidate for selection. The eligibility of the candidates shall be finally verified at the time of counseling/screening by the appointing authorities.

c. Any candidate who creates any disturbance during examination or otherwise, misbehaves in or around the examination hall or refuses to obey the instructions of examination staff or changes his/her seat with any other candidate will be expelled from the examination. In exceptional cases, the matter may be handed over to the Police.

d. Any candidate having in his/her possession or accessible to him/her papers/books or notes which may possibly be of any help to him/her or is found giving or receiving assistance or copying from any paper/book or note or allowing any other candidate to copy from his/her answer sheet or found writing on any other paper during examination or using or attempting to use any other unfair-means will be expelled from the examination.

e. The decision of the Centre Superintendent to expel a candidate from the examination shall be final and binding.

f. If it is found at a later stage that a candidate has knowingly or willfully concealed any material information/fact which render him/her ineligible to sit in HP TET , his /her result of the test and also admission to an institution, if granted shall stand cancelled and he/she shall have no claim against the Board/Institution concerned.

g. Any attempt by the candidate to influence directly or indirectly will disqualify him/her from HP TET.

h. Use of H.B. Pencil/Gel pen is strictly prohibited to darken the circle in the OMR Response Sheet. Only blue/black ball point pen should be used to darken the circles in the answer sheet. Use of correcting fluid is strictly prohibited.

i. As the answers marked with blue/black ball point pen by darkening the appropriate circle, the candidate will have no option to change the answer. Therefore, before darkening the circle, correct option/answer may be checked.

j. Mobile phones are not allowed inside the Examination Hall, not even in switch off position.

k. The machine – gradable OMR Response Sheets are evaluated with extreme care and are repeatedly scrutinized. No request for re-checking, re-evaluation, re-assessment or scrutiny of OMR Response Sheet will be entertained. No correspondence in this regard will be entertained.

24.2 In accordance with Rules and Regulation of this Board, following instructions are applicable regarding differently able candidates during the conduct of TET:-

a) The differently able candidates may be given compensatory time of 50 minutes in TET for such differently able candidates who are making use of scribe/amanuensis. All the candidates with disability not availing the facility of scribe may also be allowed compensatory time of 50 minutes.

b) The facility of scribe/amanuensis may be allowed to any person who has disability of 40% or more if so desired by the person.

c) The candidate may be permitted for opting his/her own scribe/amanuensis or may be provided by the Centre Superintendent on his/her request. Such candidates are advised to request the centre superintendent for amanuensis one day before the examination.

d) There will be no criteria for educational qualification, age etc. for the scribe/amanuensis.

e) Proper seating arrangement preferably at ground floor should be made prior to the commencement of Examination to avoid confusion.

f) The time of giving the question paper, should be marked accurately and timely supply of question paper should be ensured.

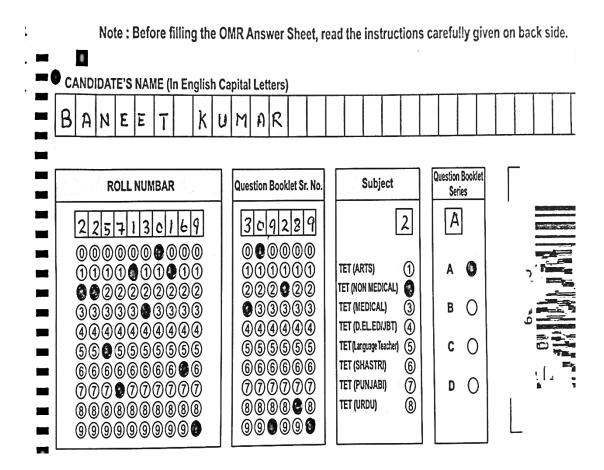g) There should also be flexibility in accommodating any change in scribe/reader/lab assistant in case of emergency.

25. Instructions/Guidelines for the Candidate regarding OMR Answer Sheet and conduct during Exam: -

(i) Use of H.B. Pencil/Gel pen is strictly prohibited to darken the circle in the OMR Response Sheet. Only blue/black ball point pen should be used to darken the circles in the answer sheet. Use of correcting fluid is strictly prohibited.

(ii) Fill in the entries in the OMR Sheet such as Name (in Capital Letters), Roll Number, Question Booklet No., Subject, Question Booklet Series in the appropriate box and darken the appropriate ovals with Blue/Black Ball Point Pen Only.

Note: - A fully computerized system is adopted for the evaluation of the answer scripts. A machine will read the coded information in the OMR Answer Sheet. Candidate should furnish and code all information required on the answer sheet such as Name (in Capital Letters), Roll Number, Question Booklet No., Subject, Question Booklet Series, Signature

etc. failing which the answer sheet will not be evaluated and zero marks will be awarded. For furnishing wrong information candidate himself responsible and no offline or online request will be entertained regarding correction in these particulars and for manual evaluation of OMR response sheet. So, candidate should furnish required information on OMR response sheet carefully.

iii) The booklet series as given on it (to be provided in the examination hall) must be shown by blackening the appropriate circle in the prescribed box.

v) Each question has only one correct answer. If candidate attempts more than one answer, it will be considered wrong and it will not be evaluated. Changing, Cutting, Overwriting and Erasing of an answer will be treated as Wrong.

vi) The candidates must note that the OMR response sheet containing items 1 to 100 must be used. Candidates must check that against each of the 100 items in the OMR response sheet there are four options ⓐⓑⓒⓓ marked on it.

Example: If Roll Number is 2257130169 named as Baneet Kumar appearing in TET-Non –Medical and his Question Booklet No is 309289 and Question Booklet Series is A. Then it should be written in the prescribed boxes on OMR Answer Sheet and darken the appropriate circles like as follows:

ii)   The booklet series as given on it (to be provided in the examination hall) must be shown by blackening the appropriate circle in the prescribed box.

iii) Please darken the Ovals completely. However, while darkening the oval, it may be ensured that the ink should not spread out of the Oval. Use of HB Pencil, fountain pen and gel pen are not allowed.

iv) **Changing an answer is not Allowed:** -The Candidate must fully satisfy themselves about the accuracy of the answer before darkening the appropriate circle, once marked no change in answer is allowed. Use of eraser or correction fluid on OMR answer sheet is strictly prohibited.

v) Each question has only one correct answer. **If candidate attempts more than one answer, it will be considered wrong and it will not be evaluated. Changing, Cutting, Overwriting and Erasing of an answer will be treated as Wrong.**

vi) The candidates must note that the OMR response sheet containing items 1 to 150 must be used. Candidates must check that against each of the 150 items in the OMR response sheet there are four options ⓐ ⓑ ⓒ ⓓ marked on it.

vii)   The question booklet will have 150 questions. After reading the question in the test booklet the correct response against the question is to be darkening in the answer sheet using a blue or black ink ball point pen.

a) **For example,**
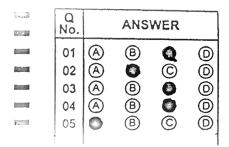
Q1.   If 3X+15=21 then the value of 'X' is

Answer   A. 4 B.2 C10 D None of these
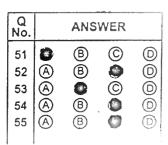
Q2.   The currency of India is:

Answer   A. Doller   B. Rupees   C DinarD. Pound

Question No. 1 of above have the correct answer i.e. Option C therefore, circle on C must be completely darken. Similarly, for question No.2, the correct response is B and hence we have to darken B circle. Like as if Question No. 3 & 4 have the correct answer i.e. option C therefore, circle on C must be completely darken and so on.**Eg.:**

viii) Candidate must put his signatures in the box provided in the OMR response sheet.

ix)   Please do not write anything in the box provided for invigilators signature. Each OMR response sheet must be signed by the invigilator.

x)   Read all the instructions printed on OMR Answer sheet and Question Booklet as well, before starting to attempt.

xi) The OMR sheet can be in duplicate, therefore, the duplicate copy can be received from the invigilator by the candidate after the completion of exam. During exam scratch of duplicate copy of OMR is strictly not allowed. Candidate himself/herself is not allowed to scratch the duplicate OMR sheet in any circumstances. (**Do not cut or damage the dot lines panel printed on OMR sheet corner**s)

xii) Responses must be marked only on the answer sheet /OMR Sheet provided in the examination hall. Responses marked on the test booklet or any paper other than the answer/OMR sheet shall not be examined for which the candidate himself will be held responsible.

xiii) OMR scanable answer sheet will be used, therefore marking of response has to be done carefully to avoid smudging or creasing of sheet.

xiv) Do not fold and damage the OMR Answer sheet.

xv) The machine – gradable OMR Response Sheets are evaluated with extreme care and are repeatedly scrutinized. No request for re-checking, re-evaluation, re-assessment or scrutiny of OMR Response Sheet will be entertained. No correspondence in this regard will be entertained.

xvi) Only one response to be selected & marked. In case more than one response is marked for a single question, no marks will be given to the candidate in that particular question.

xvii) All items carry equal marks. There will be no negative marking. Do the encoding carefully as given in the illustrations. While encoding your particulars or marking the Answers in the OMR response sheet, you should blacken the circle corresponding to the Choice in full and no part of the circle should be left unfilled.

xviii) Mark responses only on the OMR response sheet given to you in the examination hall. Responses marked on the test booklet or any paper other than the OMR response sheet shall not be examined for which the candidate himself will be responsible.

xxiii) The candidate must reach the examination hall/room(s) 30 minutes before the commencement of the examination to fill up particulars on the OMR response sheet.

xix) Any candidate who creates any disturbance during examination or otherwise, misbehaves in or around the examination hall or refuses to obey the instructions of examination staff or changes his/her seat with any other candidate will be expelled from the examination. In exceptional cases, the matter may be handed over to the Police.

xx) Mobile phones are not allowed inside the Examination Hall, not even in switch off position.

xxi) OMR scan able answer sheet will be used. Therefore, marking of response has to be done carefully to avoid smudging or creasing of sheet.

26 IMPORTANT INSTRUCTIONS FOR THE CANDIDATES:

1. Candidates are advised to report at the Examination Center well in time i.e. 2 hours before Commencement of the examination. However, must reach the examination hall/room(s) 30 minutes before the commencement of the examination to fill up particulars on the OMR response sheet.

2. Candidates should take their seats immediately after the opening of the Examination Hall. If the candidates do not report in time due to any reason i.e. traffic jam, train/bus delay, etc, they are likely to miss some of the important instructions to be announced in the Examination Rooms/Halls. The HPBoSE shall not be responsible for any delay.

3. The candidate must show, on-demand, the Admit Card downloaded/printed from the HPBOSE website for admission in the examination room/hall. The Test Centre Staff on duty is

authorized to verify the identity of candidates and may take steps to verify and confirm the identity credentials. Candidates are requested to extend their full cooperation. A candidate who does not possess a valid Admit Card and authorized Photo ID shall not be permitted to take the examination under any circumstances by the Centre Superintendent.

4. A seat indicating Roll Number will be allotted to each candidate. Candidates should find and sit in their allocated seats only. In case a candidate ventures to change his/her seat and does not sit on the seat allotted to him/her could face cancellation of candidature. No plea would be entertained in this regard.

5. The candidate should ensure that the Question Paper provided is for admission in the applied class. In case, the class of the Question Paper is other than his/her opted class, the same may be brought to the notice of the Invigilator concerned.

6. The candidates may approach the Centre Superintendent/Invigilator in the room for any assistance, first aid emergency, or any other information during the course of the examination.

7. In case a candidate, furnishes false information, his/her candidature will be cancelled and his/her result will not be declared.

8. For those who are unable to appear on the scheduled date of test for any reason, re-test shall not be held by the HPBoSE under any circumstances.

Note: - Candidates shall appear at their own cost at the Centre on the date as indicated in their Admit Card issued by the HPBOSE Under no circumstances the choice of cities for the Centre and shift provided in the Admit Card shall be changed.

27: UNFAIR MEANS PRACTICES AND BREACH OF EXAMINATION RULES

27.1. Definition: Unfair Means practice is an activity that allows a candidate to gain an unfair advantage over other candidates. It includes, but is not limited to:

a) Being in possession of any item or article which has been prohibited or can be used for unfair practices including any stationery item, communication device, accessories, eatable items, ornaments, or any other material or information relevant or not relevant to the examination in the paper concerned;

b) Using someone to write examination (impersonation) or preparing material for copying;

c) Breaching examination rules or any direction issued by HPBoSE in connection with Aforesaid examination;

d) Assisting other candidates to engage in malpractices, giving or receiving assistance of any kind directly or indirectly or attempting to do so;

e) Contacting or communicating or trying to do so with any person, other than the Examination Staff, during the examination time in the Examination Centre;

f) Threatening any of the officials connected with the conduct of the examination or threatening any of the candidates;

g) Using or attempting to use any other undesirable method or means in connection with the examination;

h) Manipulation and fabrication of online documents viz. Admit Card, Score Card, Self-Declaration, etc.;

i) Forceful entry in /exit from Examination Centre/Hall;

j) Use or attempted use of any electronic device after entering the Examination Centre;

k) Affixing/uploading of wrong/morphed photographs/ signatures on the Application Form/Admit Card;

l) Creating obstacles in smooth and fair conduct of the examination.

m) Any other malpractices declared as Unfair Means by the HPBoSE.

27.2. Punishment for using unfair means practices: During the course of, before, or after the examination if a candidate indulges in any of the above or similar practices, he/she shall be deemed to have used unfair practices and booked under UNFAIR MEANS (U.F.M.) case.

28   MISCELLANEOUS:

1.   Correspondence with HPBoSE

All the correspondence should preferably be addressed by e-mail. The email query shall be addressed only if it is not anonymous and contains the name, postal address, and contact number of the sender. An email containing vague or general queries and other queries as contained in the Information Bulletin / Prospectus shall not be entertained. Queries shall not be entertained from a person claiming to be representatives, associates, or officiates of the applicant candidate.

2.   The following information shall not be revealed by phone or email:

a) Internal documentation/status.

b) The internal decision-making process of HPBOSE Any claim/counterclaim thereof.

c) Dates and venue of internal meetings or name of the staff/officers dealing with it.

d) Any information which cannot be revealed in the opinion of HPBOSE.

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S/d……   S/d…..   S/d….

(Satnam Singh Sandhu)   (Kalu Ram)   (Smt. Surindera Devi)

(Section Officer)   (Deputy Secretary)   (Joint Secretary)

S/d…..

(Dr. Maj. Vishal Sharma , HAS)

(Secretary)